

MINUTES OF MEETING
HAYCOCK TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 5, 2024
640 HARRISBURG SCHOOL ROAD
QUAKERTOWN, PA. 18951

The meeting was called to order at 7:31 PM Chairman Mike Lennard, with all members of the Board present. All Township staff and Solicitor Scott MacNair were present.

Mike Lennard announced that an Executive Session was held regarding a personnel matter.

There were no public comment regarding any agenda item.

Linda Levinski made a motion, seconded by Henry DePue, to approve the January 2, 2024 minutes as presented. The motion was passed by a unanimous vote of the Board.

Henry DePue made a motion, seconded by Linda Levinski, to approve the January 2, 2024 Treasurer's Report and pay the bills as presented. The motion was passed unanimously.

ZONING OFFICER'S REPORT: See attached.

ROADMASTER'S REPORT: See attached.

COMMUNITY CENTER REPORT: The Planning Commission will hold their meetings in the Community Center Meeting Room starting with the February 12, 2024 meeting. An Easter event is being discussed and new art classes are starting soon.

OLD BUSINESS:

- Linda Levinski stated that the policies regarding comp time and cell phones will be addressed by the HR Committee and IT Committee once they are in place.
- Linda Levinski made a motion, seconded by Henry DePue, to increase the pay rate for Calvin "Bo" Trovinger to \$30.75 per hour and to increase his vacation time allotment to 20 days for 2024, effective 1/1/2024. The motion was passed unanimously.

NEW BUSINESS:

- Henry DePue made a motion, seconded by Linda Levinski, to extend the Oil & Chip Sealcoating Contract with Asphalt Maintenance Solutions for the third and final year. The motion was passed unanimously.
- Linda Levinski made a motion, seconded by Henry DePue, to donate \$500 to the VFW John Rivers Memorial Post 11322. The motion was passed unanimously.
- Mike Lennard requested that the Haycock Fire Company provide the Board with the balance owed on the Tanker. The item was tabled until the next meeting.
- Mike Lennard requested a plan and breakdown of the estimated costs to renovate the bathrooms in the Banquet Hall. Fire Chief Harry Grim, III reported that the current estimate is \$106,000.
- Linda Levinski made a motion, seconded by Henry DePue, to accept Stephanie Noberini's resignation from the Planning Commission, effective immediately. The motion was passed unanimously.
- Linda Levinski made a motion, seconded by Henry DePue, to appoint Robert Bender to fill Stephanie Noberini's remaining term on the Planning Commission. The motion was passed unanimously.

- Linda Levinski made a motion, seconded by Henry DePue, to appoint Robert Pierce to fill Linda Levinski's remaining term on the Zoning Hearing Board. The motion was passed unanimously.
- Chris Bauer reported that he received 28 Right-To-Know requests since the January meeting, of which there is one remaining to be fulfilled and two that are currently under appeal at the Pa Office of Open Records. Total time spent on these requests was 33 ¾ hours thus far.
- Linda Levinski stated that she is working on forming committees for Human Resources and IT policies.
- Linda Levinski made a motion, seconded by Henry DePue, to adopt a temporary purchasing policy authorizing Bo and Chris to authorize purchases up to \$500, and any purchases over \$500 to be approved by at least two members of the Board of Supervisors. The motion was passed unanimously.
- Henry DePue made a motion, seconded by Linda Levinski, to authorize purchasing flooring materials for Room Two at the Community Center, at a cost not to exceed \$2,000.00. The motion was passed unanimously.
- Henry DePue made a motion, seconded by Linda Levinski, to authorize a payment of \$3,749.00 to Wagon Town Exteriors for the replacement of the back roof on the shop. The motion was passed unanimously.

PUBLIC COMMENT:

- Linda Levinski made a motion, seconded by Henry DePue, to approve the Reorganization Meeting minutes as presented. The motion was passed unanimously.
- Resident Kathy Babb made comments about the comp time and hours worked policy for the office staff.
- Resident Kim Pacella questioned the process for the appointment of the CPA, Township Solicitor Scott MacNair explained the process as specified in the 2nd Class Township Code.
- Resident Kathy Babb made comments about the cell phone billing.
- Resident Harry Grim, III made comments regarding the budget, as well as whether the Elected Auditors may audit the Township books when a CPA is employed.

As there was no other business to come before the Board, Henry DePue made a motion, seconded by Linda Levinski, to adjourn the meeting at 8:18 PM. The motion was passed by a unanimous vote of the Board.

Recorded:
Chris Bauer, Secretary-Treasurer

Approved: