

ORDINANCE NO. 49

AN ORDINANCE OF HAYCOCK TOWNSHIP REQUIRING OWNERS OF CERTAIN LEASED PROPERTY SITUATE WITHIN HAYCOCK TOWNSHIP TO REPORT THE NAME AND ADDRESS OF THE TENANT OR TENANTS OF LEASED PROPERTIES AND PRESCRIBING A SYSTEM OF TENANT REGISTRATION.

PREAMBLE

The Haycock Township Board of Supervisors, in order to collect Township taxes in a more efficient and equitable manner hereby enacts the following Ordinance. This Ordinance requires owners of certain leased properties situated within the boundaries of the Township to report the name and address of the tenant or tenants of the leased properties and prescribes a system of tenant registration.

SECTION 1

It is hereby ordained that all owners of property leased for either residential or commercial occupancy shall annually report the home address of such residential and/or commercial building tenants. Such reporting shall occur by January 31 of each new year.

As tenants change from time to time during the course of the year, the owner of such leased property shall report such change within thirty (30) days of each occurrence, regardless of the frequency of the occurrences.

SECTION 2

The Board of Supervisors of Haycock Township shall appoint a person or persons whose duty shall be to compile and maintain a compilation of all residential and commercial real estate leased within the boundaries of the Township. In addition, the above-appointed person or persons shall maintain a compilation of the tenants occupying said leased real estate.

The appointment of said person or persons responsible for the previously indicated data compilation shall occur within forty-five (45) days of the passage of this Ordinance. Resignations from this appointed position shall be filled within thirty (30) days.

The Appointee shall not be a member of the Township Board of Supervisors, the Township Secretary, the Township Treasurer or any combination of these individuals.

SECTION 3

The Township shall provide forms to be used for the registration of tenants of leased properties within the boundaries of Haycock Township.

The preparation of these forms shall be accomplished within sixty (60) days of the passage of this Ordinance. The initial mailing of these forms shall be accomplished within ninety (90) days of the passage of this Ordinance. All subsequent mailings shall be accomplished by December 15th of each calendar year and as additional forms are required, to account for interim changes in lessees, the forms shall be requested by the lessors.

SECTION 4

The provisions of this Ordinance are declared to be for the health, safety and welfare of the citizens of the Township and persons violating any provisions of this Ordinance, upon conviction before the District Justice of the Court of Common Pleas of Bucks County, shall be subject to a minimum fine of Two Hundred Dollars (\$200.00). Each quarter within which a report is not filed shall be deemed to constitute a separate offense.

SECTION 5

Enacted and Ordained this 15<sup>th</sup> day of August, A.D., 1984.

HAYCOCK TOWNSHIP  
BOARD OF SUPERVISORS

*Frederick W. Burt*

*Ronald W. Walters*  
Ronald W. Walters

*Nathaniel Ostroff*  
Nathaniel Ostroff

*Charles A. Fritzing*  
Charles A. Fritzing